



Undergraduate Medical Education Working Group

Terms of Reference

PURPOSE To serve as a national advisory working group to the SOGC for undergraduate education in Obstetrics and Gynaecology related to sharing, development and review of postgraduate educational resources, as well as recommendations for programming, education and training, advocacy and support.

OBJECTIVES

1. To advise the Academic Council on the most effective ways to promote and encourage excellence and innovation to enhance the quality of learning and teaching, taking into account the use of emerging technologies and new modes and approaches to curriculum, assessment, evaluation, and learning space related to undergraduate education.
2. To provide information and recommendations related to all aspects of undergraduate education in Obstetrics and Gynaecology.
3. To share innovative learning and teaching techniques for undergraduate education in Obstetrics and Gynaecology.
4. To work together with the SOGC to plan, to administer and to evaluate undergraduate medical education activities.

WORKING GROUP COMPOSITION

The working group will be composed of Obstetrician/Gynaecologists and learners with demonstrated and established expertise in undergraduate medical education. One Chair will be elected and will represent the working group on the Academic Council.

The working group will be composed of those with relevant expertise from the following groups:

- One obstetrician gynaecologist from each academic department.
- Medical students (2).

TERMS 3 years, renewable once, staggered.

QUORUM Quorum is defined as 50% + 1 of working group members.

REPORTING The working group reports to the Academic Council through the Chair.

DECISION PROCESS While all reasonable efforts to reach consensus will be made, if voting is required 50% + 1 of attending working group members will constitute a majority.

January 2024



MEETINGS

The working group should hold one face-to-face meeting, if feasible, and several videoconferences as determined by the Chair (suggested minimum is three).

The activities of the working group will take place on an ongoing basis throughout the year.

working group work is anticipated to range from 10-60 hours/year.

EXPECTATIONS

- Members must be an SOGC member in good standing.
- Members must attend 75% of the working group meetings.

COORDINATOR

SOGC Staff