EDITOR-IN-CHIEF
JOURNAL OF OBSTETRICS AND GYNAECOLOGY CANADA

Due to the upcoming retirement of the current Editor-in-Chief, the Society of Obstetricians and Gynaecologists of Canada (SOGC) is looking for a new Editor-in-Chief for the Journal of Obstetrics and Gynaecology Canada (JOGC) for a 5 year term.

The Journal of Obstetrics and Gynaecology Canada is Canada’s peer-reviewed Journal of obstetrics, gynaecology, and women’s health. Each monthly issue contains original research articles, reviews, case reports, commentaries, and editorials on all aspects of reproductive health. The JOGC is the original publication source of evidence-based clinical guidelines, committee opinions, and policy statements of the Society of Obstetricians and Gynaecologists of Canada.

The SOGC is dedicated to promoting excellence in the practice of obstetrics and gynaecology and to advance the health of women through leadership, advocacy, collaboration, and education. The SOGC has over 3,500 members, comprised of obstetricians/gynaecologists, family physicians, nurses, midwives, and allied health professionals working in the field of sexual and reproductive health.

POSITION DESCRIPTION
The Editor-in-Chief manages all the day-to-day operations of the JOGC, overseeing the editorial office, providing editorial input, ensuring each issue is released on-time, and making recommendations pertaining to improved dissemination of scientific material. The Editor-in-Chief reports to the Scientific Director of the SOGC.

DUTIES:
1. Possess a general scientific knowledge of the fields covered in the Journal and be skilled in the arts of writing, editing, critical assessment, negotiation, and diplomacy.
2. Publish original, important, well-documented, peer-reviewed articles on a diverse range of scientific topics of interest to the readership.
3. Establish policies for:
   - Submission of manuscripts and criteria for authorship/contributorship;
   - Processes for peer review, evaluation of decisions regarding publication, and methods for reconsideration of rejected manuscripts;
   - Identification and selection of theme issues and supplements;
   - Conflict of interest and disclosure;
   - Handling allegations and findings of scientific misbehavior and conduct.
4. Communicate publication guidelines and policies (e.g., instructions for authors, instructions for reviewers, ethical guidelines, editorial board reports, and editorials).
5. Provide the SOGC, publications oversight committee, and/or editorial board with reports, as requested, on the Journal’s activities.
6. Preside at annual meetings of the editorial board and the executive committees.
7. Receive, review, and act on complaints from those involved in the publication process.
8. Review and approve the Journal’s yearly budget, as proposed by the assistant editor, for approval by the journal’s management committee. Manage the budget and forecast process throughout the year.
9. Build and maintain a strong relationship with the Journal’s publisher.
10. Represent the editorial board in negotiations with the Journal’s publisher.

EDITORIAL FREEDOM
The Editor-In-Chief will have complete authority for determining the editorial content within the defined scope of the Journal and participate in the development of the advertising policy.

QUALIFICATIONS
- Be a practicing physician with an academic affiliation.
- Be a member of the SOGC.
- Have a proven and exemplary background in scientific communication.
- Have the ability to recognize and encourage publication of good science.
- Possess a good understanding of the job of Editor-in-Chief, particularly with respect to the peer review process.
- Be innovative, objective, and forward-thinking.
- Have good administration skills, especially with respect to the delegation of responsibilities.
- Be able to work within fiscal restraints and with the guidance of the Publisher.
- Have interpersonal skills that reinforce the collegial atmosphere within the medical and scientific community.

This is a contract position with the SOGC for a term of 5 years.
For general information on the SOGC, please visit our website at www.sogc.org.

Should you be interested, please submit your cover letter, CV, and any references to the attention of Dorothy Cundell (dcundell@sogc.com). Applications will be reviewed starting June 17, 2016.

The SOGC is an equal opportunity employer and encourages all qualified applicants to apply. We thank all those that apply; only those applicants selected for an interview will be contacted.